

Senior Officer Decision

Consultative meetings: Cabinet & Council

Consultative meetings dates: 13th and 20th July 2022



Exempt from publication

No.

Title: Approvals from July's Cabinet and Council

Links to the consultative meeting:

[Cabinet – Wednesday 13th July 2022](#)

[Council – Wednesday 20th July 2022](#)

Recommendation:

The following were recommended to Senior Officers for approval;

Cabinet 13th July 2022

UK Shared Prosperity Fund Investment Plan (Minute 25)

1. Endorse the proposed Investment Plan contained at Appendix A
2. Give delegated authority to the Service Lead for Growth, Development & Prosperity in consultation with the Strategic Lead for Finance and the Portfolio Holder for Economy and Assets to make any final changes to the Investment Plan and to submit this by the 1st August deadline

The Forward Plan (Minute 27)

LED Monitoring Forum of 7th June (Minute 28)

Minute 6 Draft Leisure & Built Facilities Strategy

To approve the principle of the draft Leisure Strategy.

Minute 11 Colyton Leisure Centre - Proposals to restructure operating arrangements with the school

- To delegate authority to the Service Lead – Place, Assets & Commercialisation in consultation with the Strategic Lead – Finance and the Portfolio Holder for Economy & Assets to agree heads of terms for a new lease and management agreement to achieve the outcomes within this report and to enter new agreements with Colyton Grammar School.

Scrutiny Committee of 9th June (Minute 29)

Minute 7 Car Parking Petitions

That the matters raised be referred to the Overview Committee in the New Year to look into making further progress on this subject.

Housing Review Board of 16th June (Minute 30)

Minute 10 Integrated Asset Management Contract

1. notes the update on the delivery of the Integrated Asset Management Contract; and
2. recommends to Cabinet that the updated action plan is adopted, as set out in the report, to address ongoing performance concerns that relate to the Integrated Asset Management Contract.

Minute 12 Finance report

that the Housing Review Board note the Housing Revenue Account and Housing Capital Finance 2021/22 year end outturn report is noted, and the recommend that the reserve recommendations are approved by Cabinet.

Minute 15 Additional Post – Data Officer (Property & Asset)

1. that the Housing Review Board recommends to Cabinet the creation of the additional post of Housing Data Analyst to provide accurate validated data in relation to a variety of work undertaken by the Property and Asset team;

Minute 16 Use of external consultants

that the Housing Review Board recommends to Cabinet the use of existing budget to employ external consultants to support the Property and Asset Team to deliver planned works as required to ensure our housing stock remains safe, compliant and that our tenants can feel safe in their homes.

Asset Management Forum of 21st June (Minute 31)

Minute 6 Asset Management Plan for General Fund Assets

That Officers in consultation with the Portfolio Holder for Economy & Assets along with SMT:

a) Develop the 3 protocols:

- Investment / Capital programme Protocol
- Disposal & Acquisition Protocol
- Property Commercialism 'Let Property' Protocol

b) Develop the Action Plan to sit within and be the core part of the Asset Management Plan.

Before then bringing a draft Asset Management Plan to the Asset Management Forum seeking a recommendation for adoption to Cabinet.

Minute 7 Land to the South of Redgates, Salterton Road, Exmouth

a) To delegate authority to the Service Lead Place, Assets & Commercialisation in consultation with Portfolio Holder for Economy & Assets, Strategic Lead Governance and Licencing and the Strategic Lead Finance to consider the opportunity for East Devon District Council to accept the transfer at 'nil consideration' of the freehold of the land (with the potential to develop 4 no. commercial units) as part of the Developer's Planning obligation by Unilateral Undertaking under section 106 of the Town and Country Planning Act 1990 relating to Land to the South of Redgates, Salterton Road, Exmouth.

- b) To delegate authority to the Service Lead Place, Assets & Commercialisation in consultation with Portfolio Holder for Economy & Assets, Strategic Lead Governance and Licencing and Strategic Lead Finance to complete the acquisition if a decision is made to progress.
- c) If acquired, to lease these units out on a commercial basis.
- d) A further report to Cabinet with onward recommendation to Council to approve a fit out budget for the units to enable their letting.

Minute 8 Update on Community Asset Transfer Procedure
That Cabinet adopts the Policy.

Council 20th July 2022

Cabinet 4th May (Minute 98a)

Minute 224 – Seaton Moridunum Site

4. That a budget of £15,000 be made available to provide additional technical resources to the Place, Assets & Commercialisation Service to ensure the ability to engage on technical matters regarding the work being undertaken at Fosseyway Court.

Cabinet 8th June (Minute 98b)

Minute 9 – BUA – Honiton @ 50

2. A budget of £5,000 for the proposed celebrations.

Minute 14 Re-use of Brixington capital fun for Axminster Skatepark leading to the Play Strategy

1. that Axminster Skatepark was an example of fairer play provision for community groups, and approves the reallocation of £100k as partnership funding for a pathfinder example of this strategy as set out in 2.7 of the report. Utilising capital funding assigned to Brixington, as the Brixington scheme was now alternatively funded with S106 monies.

Minute 15 Colyton Leisure Centre – proposals to restructure operating arrangements with school

1. to provide a capital budget of up to £140,000 to contribute to the School's capital investment works to the all-weather pitch and by doing so securing improved future community use.

Cabinet 29th June (Minute 98c)

Minute 20 Axe Valley Project and Levelling Up Fund Round 2

7. To approve the £4m commitment of funding from the Council should the bid be successful.

HRB 16th June (Minute 98f)

Minute 15 Additional post - Data Officer (Property and Asset)

2. recommends to Cabinet to recommend to Council the additional budget of £40,000 to provide the post of Housing Data Analyst for the Property and Asset team.

Motion – Review of Travel Expenses (Minute 100)

This Council will contact our Members of Parliament to request that recognised travel expenses for tax purposes be brought up to date to reflect the true running costs of road vehicles.

Motion – John Humphreys (Minute 101)

In the interests of the safety and wellbeing of children in the district this Council calls on Simon Jupp MP to obtain from the relevant part of the Conservative Party an urgent explanation as to what went wrong with the Conservative Party's vetting and safeguarding processes in East Devon and provide reassurance that these issues have now been addressed and resolved.

Motion – Uniform public litter bin collecting pricing (Minute 102)

This Council resolves to scope a total review of the litter and dog bin provision service, looking at alternative practices from other councils, consider the use of recycling bins, the need for separate dog poo bins, reducing the manual handling, and a review of costs and charges. This review to be carried out by the new Streetscene officer. The report and new charging structure to come forward as soon as possible.

Motion – Equalities Policy (Minute 103)

This council resolves to:

1. Continue to always follow the Equalities Act of 2010 and protect those people that come under the nine characteristics.
2. Continue, as we do, to comply with the requirements of the Policy to ensure that equality impact assessments are undertaken on any report to Council or Cabinet.
3. Ensure all officers and Members have the appropriate training to understand and act as required within the Act.
4. To include in the next peer review a check that the council is acting within best practice on this matter.

Motion – Proportional Representation (Minute 104)

This council resolves to write to H.M. Government to call for radical and progressive change to our outdated electoral laws to enable Proportional Representation to be used for general elections.

Authority

Decision of Council on 26th July 2021 to delegate decision making to officers until 23.59 17th January 2022 ([Minutes 26th July 2021 Council Meeting](#)). Senior Officer Decision of 10th December to extend the arrangements until 23.59 on 10th May 2022 ([Senior Officer Decision Record 10th December 2021](#)). Senior Officer Decision of 4th May 2022 to extend the arrangements until 23.59 on 31st October 2022 ([Senior Officer Decision Record 4th May 2021](#)).

Officer Decision

Consultations:

I was present at / have watched the recording of the consultative meeting which considered this item

Yes ☒ No ☐

Detail any other consultations carried out: N/A

Other considerations:

Do the legal and finance comments and equalities impact, climate change and risk assessments as detailed in the officer report remain the same.

Yes ☒ No ☐

Decision:

It is not necessary to take a decision on Minute 6 and Minute 11 of LED Monitoring Forum (Cabinet Minute 28). This is because Minute 6 was taken into consideration as part of the relevant report at Cabinet (Cabinet Minute 33) and Minute 11 was approved by Senior Officer Decision following a report to 8th June Cabinet meeting.

Cabinet considered the HRB minutes of 16th June at its 13th July meeting (Minute 30 refers) although these Cabinet minutes were not ready in time to be presented to Council. However, Cabinet recommended approval of Minute 15 Recommendation 2 to Council.

So save for Minute 6 and 11 of the LED Monitoring Forum (Cabinet Minute 28) the recommendations are confirmed as printed.

Reasons for decision:

I am not aware of any reason to depart from the recommendations.

Signed



Dated: 27th July 2022

Senior Officer job title and name:

Henry Gordon Lennox, Strategic Lead (Governance and Licensing)

For Democratic Services use.

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